



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS  
**Admiral Herbert G. Hopwood  
Junior High School**  
P.O. Box 501370  
Saipan, MP 96950



Jonas Barcinas  
Principal

March 24, 2015

Commissioner of Education  
Rita A. Sablan, EdD.

Jocelyn Manibusan  
Vice Principal of  
Discipline and Student  
Services

It is with great pleasure that I write this letter of reference for a dedicated, creative, and compassionate educator. I have known Craig Garrison for 12 years now and highly respect him as not only an educator and colleague but as a friend. Craig Garrison is a visionary, a man of action and a dedicated educator. He spends countless hours outside the regular workweek writing grants and looking for resources to help improve the public school system. He successfully secured a multi-million dollar Green Energy grant that would provide wind and solar generated power to several schools in the CNMI and it not only helped conserve natural resources but also would transform the mindset of students, residents, and leaders to think outside the box and see the world from a broader perspective.

Epi Cabrera  
Vice Principal of  
Curriculum and  
Instruction

Ruby Hocog  
Administrative Officer

Terry Shiprit  
Registrar

Craig Garrison is not only an educational leader but a mentor as well. Craig works with his colleagues and staff in a professional and creative manner to improve the school wide curriculum and to create a safe and respectful and fun school climate. He encourages his staff to pursue professional development opportunities to improve their credentials and attain the skills needed to perform more effectively and efficiently in the work environment. Craig had the opportunity to manage two public high schools and within the year had greatly improved the delivery of instruction in both institutions. Standardized test scores increased and Craig added more academic and vocational courses to the curriculum. He enhanced the technology program by installing smart projectors, wireless access points, computers and printers for students use, and initiated the acquisition of a one laptop for every student in the junior and high school levels within the district. Craig creates a learning environment that prepares students to compete globally in the 21<sup>st</sup> century.

Counselors  
Marjorie Kintol  
Livia Pangelinan  
Jillian Pladevega

Craig's leadership style is that of an achiever. He envisions highly effective teachers that provide quality education to the students. Craig has excellent writing and communication skills that he utilizes to acquire grants/resources to achieve his goals. The successes he has had as an administrator are evident in the programs that exist in our schools today. Such as; credit recovery, increased technology, green energy, and career technology education inclusion to name a few. One endearing characteristic of Craig's leadership is that he always made himself accessible for students, staff, and parents because he understood that his role as an administrator was to address to the needs of his constituents. Craig is supportive of his student activities, opens the school to parents and community members and he is proactive in getting the community involved in school events.

Craig is successful at what he does because he goes above and beyond in his duties as an administrator/educator. I am proud to recommend Mr. Craig Garrison for any position he may be applying. I have no doubt he will exceed all expectations and benefit whichever program he may be stepping into.

Sincerely,

Jocelyn Manibusan  
Assistant Principal  
Hopwood Junior High School

Admiral Herbert G. Hopwood Junior High School  
Telephone: (670) 237-3425/3421  
Fax: (670) 664-5080

website: <http://hjh.cnmipss.org/>  
"We Make Every Day The Best!"

Commissioner of Education  
Telephone: (670) 237-3001  
Fax: (670) 664-3798