

Craig H. Garrison M.Ed.

18555 Roberts Rd Spc113
Desert Hot Springs, CA 92241
Email: garrisonusa@hotmail.com

Home: 760-285-1612
Cell: 760-620-3001

2017-2018 University California Riverside: California Teachers of English Language Certificate (CTEL) Cross-Cultural Language and Academic Development (CLAD) Authorization.
2007-2009 California State University Northridge: Master of Arts Educational Leadership (Hons)
1989-1991 California State University Long Beach: Professional Clear Teaching Credential
1986-1988 California State University Long Beach: B.A. Physical Education Secondary
1983-1985 Orange Coast College California: A.A. Degree Emphasis in Sports Medicine.

Experience:

- 04/2016-07/31/2018** **Riverside County Office of Education. Physical Education Specialist.** Teach various PE courses at multiple locations. Carry out various tasks as needed by school administration. Prepare lesson plans, supervise students. Coach all team sports.
- 8/2015-1/2016** **Lucaya International School-Bahamas. Head of Secondary.** 1st Term-Temp Fill Position-Supervise all aspects of the secondary school grades 7-12. Develop 5yr Technology Plan. Oversee IB Programs and professional development for staff and students. Conduct meetings, organize accreditation teams, create reports, staff schedules, recruitment of staff and all other duties related to the position. Oversee network infrastructure and school improvement program areas.
- 9/2014-6/2015** **Ibn Khuldoon National School-Bahrain. Assistant Principal.** Responsible for school discipline program, and daily management as directed by the principal. Perform all tasks related to the position including writing reports, creating new programs, identifying areas for improvement in IB program and implementing policy change.
- 2/2012-6/2013** **The Hayward Center for Education & Careers. Assistant Principal.** Responsible for development of Alternative Education re-branding efforts, credit recovery, school discipline, federal programs including vocational training. Grant management and fundraising activities.
- 6/1996-9/2011** **CNMI Public School System. Marianas High School-Principal.** 9-12 Chief Operating Officer. Responsible for effective-efficient daily operations of staff and faculty. Perform all tasks related to school reform. Saipan Southern High School-**Principal** 9-12 Chief Operating Officer. Responsible for effective and efficient daily operations of 52 staff and faculty. In charge of Curriculum and Instruction. Learning Communities Coordinator. IT Network supervisor. Physical Education Program Development. Chief Financial officer all accounts. **Vice Principal.** 2009 Summer-CNMI-PSS-*Acting Commissioner of Education.* Supervise, manage, and operate the public school system. Marianas High School-Science Department Chairperson, **Teacher: Advanced Biology / Life Science / Physical Science/ Chemistry / ESL program coordinator. Teacher Exchange Coordinator. Coach Basketball, Volleyball, Outrigger Canoe.**
- 8/1995-6/1996** **Universal American School. Kuwait. Teacher** grades **K-12 Sport and Exercise.** Create Plan lessons across grade levels k-12. Coach badminton and soccer. Prepare inventories and accountability documents. Assist in planning and organizing department schedule of classes and identification of those students with special needs in Physical Education. Create adaptive lesson program of activities.
- 8/1994-6/1995** **James B. Foshay Learn Center. LAUSD. Physical Education Teacher.** Design lesson plans, Coordinate activities. Assess-monitor performance goals. Supervision of students. Participate in all meetings. Help plan and coordinate departmental agenda.
- 8/1992-6/1994** **Guam Public School System. Ocean View Middle School-Physical Education Teacher, George Washington High School-Health Teacher.** Design lesson plans, coordinate and instruct activities, train and develop school staff on HIV-AIDS Awareness certification program. Coach Basketball, Badminton, Swimming, Track and Field, Softball, X-Cross Country.

Special Skills:

Accreditation Specialist. Well versed in WASC, Advanced Ed, and IB Program requirements. All computer related skills including admin software, Power School and Rediker, Adobe suite, MS office Enterprise Parent workshop coordinator. Technology Teacher Trainer, Educational Research Specialist. Disaster Recovery planner. **Achievements and Activities:** United States Congressional Commendation for service as Administrator of the Year in the Pacific. Member various professional organizations AASA, ASCA.